

WRBLSA 57

**VIRTUAL
JOB FAIR
EMPLOYER
PACKET**



WRBLSA™
Striving to balance since 1968.

TABLE OF CONTENTS

Message From Our 57th Regional Chair	4
Message From Our Programming Director	5
Who Is WRBLSA?	6
WRBLSA Law School Chapters	7
Important Dates	8
How To Register	9
Navigating Symplicity	10
Cost Of Job Fair	11
Schedule At-A-Glance	12
Helpful Information	13
Previous WRBLSA Job Fair Employers	14
Disclaimer Information	15
Contact Information	16





WRBLSA VIRTUAL JOB FAIR

AUGUST 23, 2024 - 9:00 AM - 4:00 PM



WRBLSA IGNITES THE ARIZONA SUN

Phoenix, Arizona

JANUARY 22 - JANUARY 26, 2025

MESSAGE FROM OUR 57TH REGIONAL CHAIR

Dear Employer,

On behalf of the Western Region of the National Black Law Students Association (WRBLSA), I cordially invite you to participate in the WRBLSA Job Fair. The Job Fair will be held virtually on August 23th, 2024 through Symplicity.

The most successful legal employers recognize the importance of recruiting, developing, and retaining diverse attorneys in the workplace. The WRBLSA Job Fair provides an excellent opportunity to recruit diverse law students eager to contribute to the legal community and to the future success of participating employers. The Job Fair offers employers access to our expansive network, as all NBLSA members will have an opportunity to bid at our job fair. We are proud to present our virtual capacity for the 2024 Fall Job Fair. This option will allow employers from across the country, in or out of state, to conduct interviews with students attending the Job Fair. Our team is working tirelessly to organize an effectual and sound event so employers may efficiently identify candidates who fit their unique work environments.

If you are interested in participating in this year's Job Fair, please complete the Google registration form, and return it along with the appropriate payment before August 9th 2024. Registration for employers will end on August 9th, 2024 to allow ample time for students to bid on employers and for employers to select applicants they wish to interview. We also have various sponsorship opportunities if you are interested in providing monetary or in-kind support to the WRBLSA Job Fair.

If you have any questions or concerns, feel free to contact us via email at wrblsa@nblsa.org, wrblsa.programming@nblsa.org. We look forward to your participation in this year's Job Fair.

Sincerely,
Troii Madison Newman, MPS



Western Regional Chair
National Black Law Students Association



MESSAGE FROM OUR PROGRAMMING DIRECTOR

Dear Employer,

Thank you for your interest in our upcoming job fair. As the Director of Programming for the Western Region of the Black Law Students Association (WRBLSA), I'm excited about the potential of your participation.

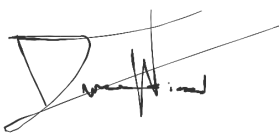
Your involvement aligns with our mission to create opportunities for Black legal professionals. This year, WRBLSA is hosting two job fairs, along with career development workshops and panel discussions to support our students' growth.

We invite you to join us at the virtual job fair to connect with talented students of color eager to contribute to your organization. Your participation not only benefits our members but also promotes diversity and inclusion in the legal field. We recognize the resources required to attend such events and deeply appreciate your support. Your commitment to WRBLSA is invaluable, and we anticipate a successful job fair that will positively impact our members.

To ensure a productive experience for both employers and students, we've structured the virtual job fair to maximize meaningful interactions. We'll provide a user-friendly digital platform for video meetings, chat functions, and scheduling. This format allows for both casual networking and more formal interview opportunities, giving you a comprehensive view of potential candidates from the comfort of your office.

In addition to the job fair, we encourage your participation in our career development workshops. Your insights and expertise would be invaluable in sessions on resume building, interview skills, or navigating the legal profession as a person of color. We look forward to your involvement and the opportunities it will bring.

Sincerely,
Davina Wizzard



Western Regional Programming Director
University of Arizona College of Law



WHO IS WRBLSA ?

Founded in 1968 by Algernon J. Cooper at New York University Law School, the National Black Law Students Association (NBLSA) is a 501(c)(3) organization that works to increase the number of culturally responsible Black and minority attorneys who excel academically, succeed professionally, and positively impact the community. NBLSA conducts robust programming initiatives including career fairs, academic retreats, domestic and international engagement, and civic advocacy in the legislative and judicial arenas. With over 10,000 members across 200 chapters and six regions nationwide, NBLSA provides a strong network of support and resources. The organization's mission extends beyond law schools into broader societal issues, promoting equity in criminal justice, institutional representation, and global citizenship. Members benefit from exclusive opportunities for professional development, mentorship, and scholarships, all designed to foster a new generation of legal leaders dedicated to justice and community service.

The Western Region of the Black Law Students Association comprises chapters in Arizona, Alaska, California, Hawaii, Idaho, Oregon, Nevada, Utah and Washington. Our region is divided into four sub-regions to better serve our students and to allow more opportunities for our students to be paired with law firms in mentorship opportunities. The four sub-regions consist of: the Pacific Northwest, Northern California, Southern California, and the Desert. The Western Region has cultivated a legacy of distinguished leaders who have served on its Board of Directors, including Vice President of the United States Kamala Harris; renowned American journalist and entrepreneur Angela Rye; and Jamon Hicks, who is a Partner at Douglas / Hicks Law, APC in Los Angeles, California.

9

STATES

37

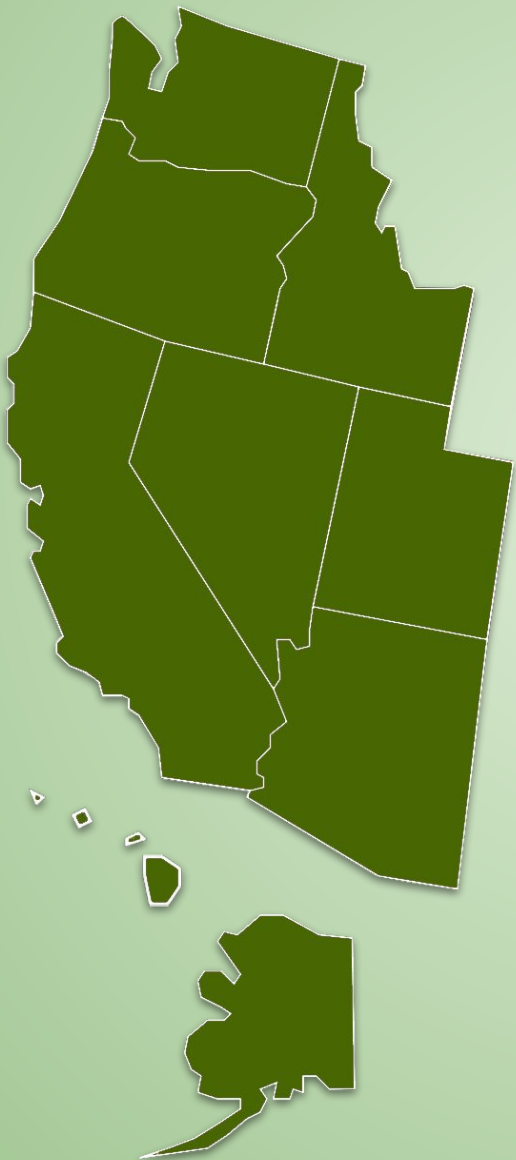
CHAPTERS

370+

STUDENT
MEMBERS



WRBLSA LAW SCHOOL CHAPTERS



1. Arizona State University School of Law
2. Brigham Young University- J. Reuben Clark Law School
3. California Western School of Law
4. Chapman University Dale E. Fowler School of Law
5. Gonzaga University School of Law
6. Humphreys College Laurence Drivon School of Law
7. JFK School of Law
8. Lewis & Clark Law School
9. Lincoln Law School
10. Loyola Law School
11. Pepperdine University School of Law
12. San Francisco Law School
13. Santa Clara University School of Law
14. Seattle University School of Law
15. Southwestern School of Law
16. Stanford Law School
17. Trinity Law School
18. UC Berkeley School of Law
19. UC Davis School of Law
20. UC Irvine School of Law
21. UC Law San Francisco
22. UCLA School of Law
23. University of Arizona School of Law
24. University of Hawaii William S. Richardson School of Law
25. University of Idaho College of Law
26. University of LaVerne College of Law
27. University of Nevada, Las Vegas. Boyd School of Law
28. University of Oregon School of Law
29. University of Pacific--McGeorge School of Law
30. University of San Diego School of Law
31. University of San Francisco School of Law
32. University of Southern California Gould School of Law
33. University of Utah S.J. Quinney College of Law
34. University of Washington School of Law
35. University of West Los Angeles School of Law
36. Western State University College of Law
37. Willamette College of Law

IMPORTANT DATES

DATE	ACTIVITY
Monday, July 22, 2024	Employer Registration Opens
Monday, July 29, 2024	Resume Collection Begins
Monday, August 5, 2024	Student Bidding Begins
Friday, August 9, 2024	Employer Registration Ends
Friday, August 9, 2024	Employer Interview Selection Begins
Friday, August 16, 2024	Employer Interview Selection Ends
Friday, August 16, 2024	Student Digital Resume Collection Ends



HOW TO REGISTER

STEP 1

To confirm your participation in the job fair, please complete the employer registration Google Form. This form is not for expressing interest, but for officially confirming your attendance.

[Click here to submit your application](#)



STEP 2

Upon completion of your registration, our Regional Treasurer, Justin Powell, and Regional Programming Director, Davina Wizzard, will contact you via email. They will provide instructions for payment, offering you three convenient options: ACH, check, or credit card.

STEP 3

After receiving your participation registration and payment, we'll email you details on Symplicity registration starting on July 22nd. This platform allows you to view student applications and schedule interviews. Following the student bidding period, you can review students' application materials and make pre-selections of the students you wish to interview.

NAVIGATING SYMPPLICITY

SELECTING A SESSION IS AS EASY

STEP 1

Once registered and logged into Symplicity, select "OCI" at the top of your screen and click the "Schedule Request" tab.

STEP 2

Click "Request a Schedule" and select the "WRBLSA Regional Job Fair August 2024" session in which you would like to participate.

STEP 3

Complete the rest of the fields on the page. Once the form is complete, click "Submit."

VIEWING STUDENT APPLICATIONS

STEP 1

Select "View OCI Applicants."

STEP 2

Select the applicable "Session" and click Search "A list of students who have submitted materials will appear."

Job Fair materials can be completed via the Google Form, and we'll follow with Symplicity account registration information.

COST OF JOB FAIR

LARGE FIRM (100 + ATTORNEYS)

\$750

MEDIUM FIRM (51-99 ATTORNEYS)

\$500

SMALL FIRM (1-50 ATTORNEYS)

\$375

GOVERNMENT / PUBLIC INTEREST

\$250

If you participate in our virtual job fair on August 23, 2024, you'll receive a 10% discount for the in-person job fair at the Western Region's 57th Regional Convention in Phoenix, Arizona on January 22-26, 2025.



SCHEDULE AT-A-GLANCE

AUGUST 23, 2024

DATE	ACTIVITY
8:00 AM - 9:00 AM PST	Employer Check-In
9:00 AM - 12:00 PM PST	Interview Blocks
12:00 PM - 1:00 PM PST	Break
1:00 PM - 4:00 PM PST	Interview Blocks
4:00 PM PST	Virtual Job Fair Ends

Interviews will be scheduled for 20-minute slots with a 10-minute break between each interview.



PREVIOUS WRBLSA JOB FAIR EMPLOYERS

American Civil Liberties Union
Allen Matkins
Arnold & Porter Kaye Scholer LLP
Best Best & Krieger
Davis Wright Tremaine LLP
K&L Gates LLP
Kazan, McClain, Satterley & Greenwood
Knobbe Martens
Lieff Cabraser Heimann & Bernstein, LLP
Los Angeles County Public Defender's Office
Littler Mendelson P.C
Manatt Phelps & Phillips LLP
Mitchell, Silberberg & Knupp LLP
Morgan, Lewis & Bockius LLP
Orrick Herrington & Sutcliffe LLP
Oregon Federal Public Defender
Pillsbury Winthrop Shaw Pittman LLP
Reed Smith LLP
Reminger Attorneys At Law
Schwabe, Williamson & Wyatt
Sheppard, Mullin, Richter & Hampton LLP
Skadden, Arps, Slate, Meagher & Flom LLP
U.S. Air Force JAG
U.S. Department of State-Bureau of Diplomatic
United Services Automobile Association
Venable LLP
Winston and Strawn LLP

DISCLAIMER

INFORMATION

Disclaimer for Participating Employers: By registering and attending the Western Region of the Black Law Students Association (WRBLSA) Virtual Job Fair, you agree to the following terms and conditions:

1. Payment and Registration: Your registration and participation are contingent upon the receipt of full payment of the job fair fees. WRBLSA reserves the right to deny access to the event if payment is not received in full.

2. Attendance Notification and Refunds: When registering for the WRBLSA Virtual Job Fair, it is crucial to inform the Director of Programming, Davina Wizzard, a **minimum of seven days** before the event if your organization cannot attend. Please note that under no circumstances will refunds be issued, regardless of the reason for non-attendance or the timing of the cancellation notice. This no-refund policy applies to all registrations and is strictly enforced to ensure fair treatment of all participants and to maintain the financial integrity of the event.

3. Use of Information: Any information provided by job fair attendees, including resumes, contact details, and personal data, is to be used solely for recruitment purposes. Employers must comply with all applicable data protection and privacy laws when handling this information.

4. No Guarantee of Outcome: While WRBLSA facilitates interactions between employers and job fair participants, we do not guarantee any specific outcomes regarding employment offers or hires. The success of recruitment efforts is the sole responsibility of the participating employers.

6. Liability: WRBLSA is not liable for any direct, indirect, incidental, special, or consequential damages resulting from your participation in the job fair, including but not limited to lost opportunities, business interruptions, or any other commercial damages or losses.

7. Changes and Cancellations: WRBLSA reserves the right to make changes to the job fair schedule, format, or venue. In the event of cancellation or significant alteration, WRBLSA will make reasonable efforts to notify participants in advance. Refunds for cancellations will be handled according to the job fair's cancellation policy.

8. Feedback Survey: To continually enhance our services, each employer will receive a survey on the day of the job fair seeking feedback on your experience. Your responses will help us improve future events and better serve both employers and attendees.

By attending the WRBLSA Virtual Job Fair, you acknowledge and accept these terms and conditions. Thank you for your cooperation and participation.

CONTACT INFORMATION

Should you have any questions or concerns, feel free to contact the Director of Programming, Davina Wizzard or the Western Regional Chair, Troi Madison Newman.

Davina Wizzard

Director of Programming
wrblsa.programming@nblsa.org

Troi Madison Newman

Western Regional Chair
western@nblsa.org

We look forward to your continued support of WRBLSA!
For more information about WRBLSA visit www.wrblsa.org.

SPECIAL THANKS TO JEREMY COLEMAN PHOTOGRAPHY + COURTNEY DEION DESIGN

